

Constitution

NAME

The name of the organization shall be **English Martyrs' Leicester Development Trust**

REGISTERED OFFICE

English Martyrs' RC School, Anstey Lane, Leicester LE4 0FJ

AIMS

The aims of the Board of Trustees shall be to pursue the charitable objects of the Trust as specified in the Charity's registration document (Charity Number 1176648) and set out below:

1. The enrichment of the individual student experience in the extra-curricular and co-curricular programme of the school, particularly through the provision for sport, the arts (in which the school has a special status) and character building activities (including retreats, personal challenges and outdoor pursuits).
2. The future development and enhancement of the school through both the provision of additional facilities, art and equipment, as well as the maintenance of existing specialist facilities and equipment over and above that provided for the curriculum.
3. Supporting other student and staff initiatives as may from time to time be brought to the attention of the charity's trustees.

POWERS

To further these aims the trustees shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Charity.
- (b) Do all such lawful things as will further the aims of the Charity.

MEMBERSHIP

- (a) Voting membership shall be open to the registered trustees only.
- (b) The Board of Trustees shall have the power to approve or reject applications for trustee nomination or to terminate the membership of any trustee provided that the trustee shall have the right to be heard by the Board before a final decision is made.
- (c) The Chairperson shall have a casting vote if such be necessary.

MANAGEMENT

- (a) A Board of Trustees elected annually at the Annual General Meeting (AGM) shall manage the Group.
- (b) The Board shall consist of four voting members. The Head Teacher's PA and the school's Business Manager will support the Board.
- (c) The Board shall meet at least three times each year.
- (d) At least four trustees must be present at a meeting to be able to make decisions.

11de to Voluntary and Community Groups

- (f) A proper record of all transactions and meetings shall be kept.

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published on the charity's website three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) At least six board members being present shall enable a General Meeting to take place.
- (e) Proposals to change the constitution must be given in writing to the Business Manager (the Clerk) at least 21 days before a general meeting and must be approved by a two thirds majority of the total Board members.

ACCOUNTS

- (a) The funds of the group including all donations, contributions and bequests, shall be paid into the Santander Treasurers Savings Account number 090129 34840492—(The Business Manager will oversee the financial working of the account.)
- (b) All cheques drawn on the account must be signed by one of the trustees.
- (c) The funds belonging to the group shall be applied only to further the aims of the group.
- (d) A current record of all income, funding and expenditure will be kept and reviewed and monitored at each Board meeting.**etp Voluntary and**

Community Groups

DISSOLUTION

(a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of the total Board members voting at a Special General Meeting.

(b) If confirmed, the trustees shall distribute any assets remaining after the payment of all bills to either English Martyrs' School in line with the objects of the Trust or other charitable group(s) or organization(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

BENEFICIAL OWNERS

The board of Trustees will not be entitled to any of the capital of the trust property.

Signed and agreed by the Founding Trustees on 24th November 2020